



HEAD OFFICE
 303 Church Street
 Private Bag X 44
 MOGWADI 0715
 Telephone : (015) 501 0243/4
 Fax no : (015) 501 0419
 E-mail: info@molemole.gov.za

MOREBENG BRANCH OFFICE
 25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 501 2371
 Fax no : (015) 397 4334
www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE

Ralephenya T.D

Corp: 8/1/1/01

Date: 21 July 2023

REQUEST FOR QUOTATION

MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS SERVICE PROVIDERS WHO ARE LISTED ON THE CENTRAL DATABASE FOR SUPPLY, DELIVERY AND ASSEMBLY OF OFFICE FURNITURE

SPECIFICATION OFFICE FURNITURE

DESCRIPTION	COLOUR	QTY	LOCATION	DELIVERY ADDRESS
Senator 3 drawer desk LHS 1600X900 Drawer on RHS	Mahogany	04	Manager Electrical	Mogwadi Building Mogwadi Traffic
Sliding Door Credenza 900 X 450 Including shelf	Mahogany	03	Manager LED.	
90 Degree link 900 X 450 - LH	Mahogany	02	Risk Officer Management Rep	
Econo Draughtsman chair – Swivel Mechanism only – black footring – nylon-base – no arms (Fabric)	Black	03	Cashier DLTC	Morebeng DLTC

DESCRIPTION	COLOUR	QTY	LOCATION	DELIVERY ADDRESS
Bodyline High Back Chair Simple Sync Mech Flexi	Black Fabric	05	Management rep(1); Admin unit (2); Legal (1); HR (1)	Mogwadi Building; DLTC; Mobile
Steel Stationary Cupboard 1800H X 900W X 450D-4 Shelf	Ivory Karoo	02	Payroll community service landfill	Mogwadi Building Old

1. The following documentation should be attached to the quotations:

- a. The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b. Valid Tax compliance status pin
- c. Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d. Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- e. Fully signed and completed MBD 6.2 certificate and Annex C for local content and production [downloadable from www.molemole.gov.za]

2. Stage 1: Evaluation on local content

2.1 Evaluation on local content

Under local content stage of evaluation, the following should be completed and duly signed, bidders must meet the minimum threshold of local content as required by the national treasury for **Furniture**

- > MBD 6.2
- > Annex C (Downloadable from municipal website under tenders/download files)
- > Authorisation/Exemption letter by the DTI (where applicable)

Local Content formula

$$LC = [1 - x / y] * 100$$

Where

X is the imported content in Rand

Y is the bid price in Rand excluding value added tax (VAT)

Stage 2: Evaluation on Price and Specific Goals

- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

The following conditions will apply:


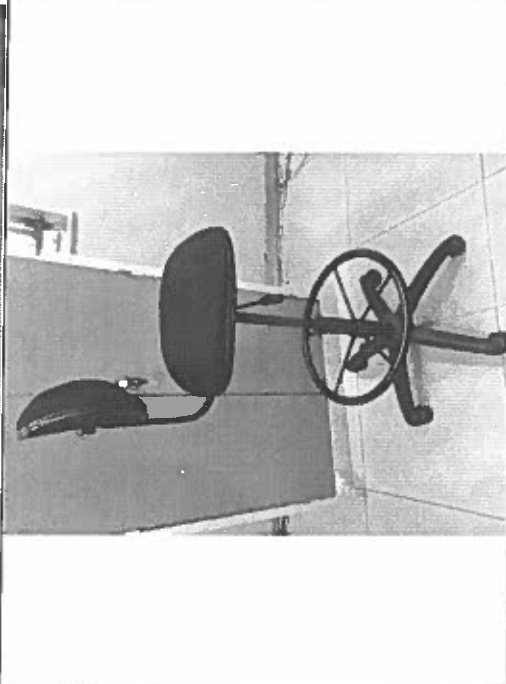
- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The bidder needs to ensure that there is skills transfer.
- The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

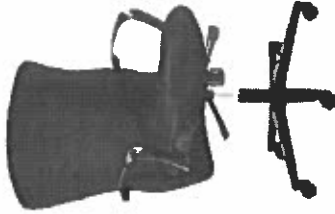
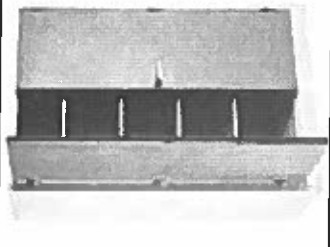
SUPPLY, DELIVERY AND ASSEMBLY OF OFFICE FURNITURE

MUNICIPAL SPECIFICATION FOR OFFICE FURNITURE

DESCRIPTION	COLOUR	QTY	DELIVERY ADDRESS
Senator 3 drawer desk LHS 1600X900 Drawer on RHS	Mahogany	04	Mogwadi Old Building
Sliding Door Credenza 900 X 450 Including shelf	Mahogany	03	
90 Degree link 900 X 450 - LH	Mahogany	02	
Econo Draughtsman chair – Swivel Mechanism only – black footring – nylon-base – no arms (Fabric)	Black	03	Morebeng DLTC
Bodyline High Back Chair Simple Sync Mech Flexi	Black	05	Mogwadi Old Building;
Steel Stationery Cupboard 1800H X 900W X 450D-4 Shelf	Fabric Ivory Karoo	02	DLTC; Mobile Mogwadi Old Building

TYPE OF OFFICE FURNITURE AND WOOD REQUIRED

DESCRIPTION	COLOUR	QUANTITY	PICTURE
Senator 3 drawer desk LHS 1600X900 Drawer on RHS Sliding Door Credenza 900 X 450 Including shelf 90 Degree link 900 X 450 - LH	Mahogany Veneer Mahogany Veneer Mahogany Veneer	04 03 02	
Econo Draughtsman chair – Swivel Mechanism only – black footring – nylon-base – no arms (Fabric)	Black	03	

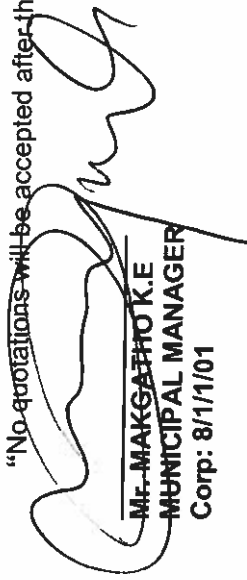
Bodyline High Back Chair Simple Sync Mech Flexi	Black Fabric	05	
Steel Stationery Cupboard 1800H X 900W X 450D-4 Shelves	Ivory & Karoo	02	

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Ms Khoza K at 015 501 2355** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **28 July 2023 at 11h00**, clearly marked **"SUPPLY, DELIVERY AND ASSEMBLY OFFICE FURNITURE"**

~~"No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.~~



MR. MAKGATHO K.E
MUNICIPAL MANAGER
Corp: 8/1/1/01